



Minutes of the ECAD Advisory Board meeting on May 9th, 2012 in Killarney

1 **Apologies for Absence** recieved from St. Petersburg

2 **Run-through of the 19th Mayors' Conference**

- Michael O'Leary/Killarney and Patrik Runesson/Staffanstorp went through the conference program

3 **Minutes of the ECAD Advisory Board meeting on February 10th, 2012 in Staffanstorp** were adopted.

Kian Reme pointed out that the ECAD constitution, item 4:3, ECAD should have an election committee.

4.3: Election Committee

To prepare election matters, the Plenary session shall appoint an election Committee. The election committee shall put forward to the Plenary meeting proposals for members of the Advisory Board and the Plenary meeting shall decide by majority voting by paid up members present.

The election committee shall comprise of the Chairman of the Advisory Board, one other member of the Advisory Board and one other paid up member city appointed by the annual Plenary meeting.

The Advisory Board agreed that a proposal for composition of an election committee should be put forward at the Plenary meeting in Killarney.

4 **Payment of the membership fees 2012 so far** was adopted.

In 2011, 96 of 212 invoiced cities paid their membership fee.

The head office was asked to present separate lists for all invoiced cities and for actual paying members.

5 **Financial report** was adopted.

Director's comments: Since the beginning, ECAD has in fact been under-financed, we lack some 30 000 € annually. The present situation is not helped by the ongoing financial crisis.

Björg Månun Andersson proposed establishing a finance committee within the Advisory Board with mandate to put proposals to the Advisory Board.

The Advisory Board agreed, that a finance committee consisting of representatives of Stockholm, Oslo, Stavanger and the director be established, and meet during the summer ahead of the next Advisory Board meeting.

6 **Activity report** – the Director commented on plans on conferences/seminars in 2012 and early 2013.

In order to recruit more Swedish cities, a brochure is under production, and will be distributed by ECAD Sweden to all Swedish municipalities.

7 **Youth in Europe program update** – Jon Sigfusson reported on the YiE progress.

8 **The venue for Mayors' Conference in 2013** – negotiations with possible host cities are ongoing.

9 *The Board agreed, that election of Chairman and Vice Chairman should be discussed at the next meetings ahead of the Plenary session in 2013.*

10 **Next Advisory Board meeting will take place on September 28th, 2012 in Göteborg.**

Minutes taken by

PAULINA LÖNNROTH

Minutes approved by

JIM CORR